

1 [Administrative Code - Composition - Justice Tracking Information System Committee  
2 Governance Council]

3 **Ordinance amending San Francisco Administrative Code Section 2A.85 to add the City**  
4 **Administrator as a member of the Justice Tracking Information System (JUSTIS)**  
5 **Committee Governance Council and to designate the City Administrator as the Chair of**  
6 **the Council.**

7 NOTE: Additions are *single-underline italics Times New Roman*;  
8 deletions are ~~*strike-through italics Times New Roman*~~.  
9 Board amendment additions are double-underlined;  
Board amendment deletions are ~~striketrough-normal~~.

10 Be it ordained by the People of the City and County of San Francisco:

11 Section 1. The San Francisco Administrative Code is hereby amended by amending  
12 Section 2A.85, to read as follows:

13 **SEC. 2A.85. JUSTICE TRACKING INFORMATION SYSTEM (JUSTIS) COMMITTEE**  
14 **GOVERNANCE COUNCIL.**

15 (a) Creation of Council. The Board of Supervisors hereby creates a Governance  
16 Council comprised of representatives of all participating criminal justice agencies in the City  
17 and County of San Francisco, or agencies that operate programs integrally related to the  
18 criminal justice system, to establish policy related to implementation and ongoing operation of  
19 JUSTIS (Justice Tracking Information System). JUSTIS is an integrated criminal justice  
20 information system serving participating criminal justice agencies in San Francisco.

21 (b) Functions of the JUSTIS Governance Council. The responsibility of the JUSTIS  
22 Governance Council include the following:

- 23 1. Setting priorities and approving direction for project development and  
24 enhancements;

1           2. Reviewing, approving, and submitting annual and supplemental appropriations  
2 requests.

3           3. Approving vendor contracts.

4           (c) Membership. The membership of the JUSTIS Governance Council shall be  
5 composed of the heads of the following agencies:

6           (1) San Francisco Superior Court

7           (2) District Attorney

8           (3) Public Defender

9           (4) Sheriff

10          (5) Adult Probation Department

11          (6) Police Department

12          (7) ~~Emergency Communications~~ Department of Emergency Management

13          (8) Juvenile Probation Department

14          (9) Mayor's Office~~Criminal Justice Council~~

15          (10) Department on the Status of Women

16          (11) City Administrator

17          (12) Department of Technology~~Telecommunications and Information Services~~ (non-voting)

18          (d) Chair and Co-Chair of Council. The ~~Director of the Mayor's Criminal Justice Council~~  
19 City Administrator shall serve as the permanent Chair. The Co-Chair, selected from among  
20 voting members, shall serve on an annual rotating basis.

21          (e) Meeting Frequency. The JUSTIS Governance Council shall meet at least twice  
22 annually. The Chair may call a special or emergency meeting as needed.

23          (f) Voting. Each voting agency shall have one equal vote. Only department heads or  
24 their authorized designees may vote. A designee must be authorized by the Department  
25 Head to vote on all action items at the meeting.

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(g) Staffing. Each participating Department shall assign staff as needed to support the implementation of JUSTIS.

APPROVED AS TO FORM:  
DENNIS J. HERRERA, City Attorney

By:   
KATHARINE HOBIN PORTER  
Deputy City Attorney



**City and County of San Francisco**  
**Tails**  
**Ordinance**

City Hall  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689

**File Number:** 110011

**Date Passed:** March 08, 2011

Ordinance amending the San Francisco Administrative Code Section 2A.85 to add the City Administrator as a member of the Justice Tracking Information System (JUSTIS) Committee Governance Council and to designate the City Administrator as the Chair of the Council.

February 17, 2011 Public Safety Committee - RECOMMENDED

March 01, 2011 Board of Supervisors - PASSED, ON FIRST READING

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Mirkarimi and Wiener

March 08, 2011 Board of Supervisors - FINALLY PASSED

Ayes: 11 - Avalos, Campos, Chiu, Chu, Cohen, Elsbernd, Farrell, Kim, Mar, Mirkarimi and Wiener

File No. 110011

I hereby certify that the foregoing  
Ordinance was FINALLY PASSED on  
3/8/2011 by the Board of Supervisors of the  
City and County of San Francisco.

Angela Calvillo  
Clerk of the Board

Mayor Edwin Lee

3/10/11

Date Approved